

## **Attachment F: Emergency Response Guidance**

### **Recommended Equipment:**

First aid kit, radios, cell phones, BlackBerrys, or other forms of communication; flashlights, reflective vests

### **Written Response Procedures:**

Supervisors must have a written response procedure developed for each location. This must include having a map along with clear and precise directions (such as streets or road names, distinguishing features and distances to major roads) at a remote, off-campus site, to avoid a delay of emergency medical services.

Prior to starting work, supervisors must;

- During a heat wave or hot temperatures, remind and encourage workers to immediately report to their supervisor any signs or symptoms they are experiencing.
- Ensure a qualified, appropriately trained and equipped person will be available at the site, to render first aid if necessary.
- Determine if a language barrier is present at the site and take steps to ensure emergency medical services can be immediately called in the event of an emergency.
- Carry cell phones or other means of communication, to ensure that emergency medical services can be called and check that these are functional at the worksite prior to each shift

### **Emergency Response:**

- Take immediate steps to keep the stricken employee cool and comfortable once emergency service responders have been called (to reduce the progression to more serious illness).
- At remote locations such as rural farms, lots or undeveloped areas, designate an employee or employees to physically go to the nearest road or highway where emergency responders can see them.
- If daylight is diminished, the designated employee(s) shall be given reflective vest or flashlights in order to direct emergency personnel to the location of the worksite, which may not be visible from the road or highway.