

## **RSS Chemical Inventory Roles & Permissions**

Permission	Chemical Admin	Inventory Owner	Inventory Manager/ Contact	Inventory User
DESKTOP				
Create an inventory	X	Х		
Manage inventory users	X	Х	X	
Manage locations for inventory	Х	Х	X	
Edit Inventory Summary page	X	Х	X	
Read Only access to Inventory Summary page				Χ
Create/Manage Tags	X	Х	X	
Add Colleagues	X	X	X	
Approve/Deny Colleague Requests	X	X	X	
Import/Export inventory data	X	X	Χ	
Reconcilliation	X	X	Χ	
Manage Door Hazard Signs	X	X	X	
Create/Manage Sublocations	X	X	Χ	
Certify Inventory	Х	X	Χ	
Switch Inventory	X	Only if associated with multiple inventories	Only if associated with multiple inventories	Only if associated with multiple inventories
Search inventory (my inventory, colleagues, or campus)	X	X	X	×
Structure search	Х	Х	Χ	Χ
Add, edit, remove containers	Х	X	Χ	Χ
Clone containers	Х	Х	Χ	Χ
Reassign containers	Х	Х	X	Х
Add novel compounds	X	Х	X	Х
Add commercial substances	Х	Х	Χ	Χ
View/upload SDS	Х	Х	Χ	Χ
Share chemicals/check-out feature	X	Х	X	Х
Initiate transfers	X	X	X	X
Approve/deny transfer requests	Х	Х	Χ	
Search campus inventory	Х			
Export campus inventory	Х			
Delete Inventory	Х			
Search/View Master Library	Х			



Permission	Chemical Admin	Inventory Owner	Inventory Manager/ Contact	Inventory User
Generate Reports i.e CFATS, Tier II, Chemicals Facilities Control Areas, MAQ	Х			
Report a problem	X	X	Χ	Х
Email Service Desk	Х	Х	Х	Х
MOBILE				
Search inventory (my inventory, colleagues, or campus)	Х	Х	X	Х
Add, edit, remove containers	X	X	Χ	Х
Clone containers	X	X	Χ	Х
Reassign containers	X	X	X	Х
Add commercial substances	X	X	X	X
Share chemicals/check-out feature	X	X	X	Х
Scan container barcodes/RFID tags	X	X	X	Х
Scan sublocation barcodes/RFID tags	X	X	X	Х
Send campus requests	X	X	X	Х
Share chemicals/check-out feature	X	X	X	Х
Switch Inventory	X	Only if associated with multiple inventories	Only if associated with multiple inventories	Only if associated with multiple inventories
Report a problem	X	X	Χ	Х
Email Service Desk	X	Х	Х	Х